

***This form must be completed and mailed to the Treasurer of The MeadowBrook Homeowners Association – P.O.Box 142, Waunakee, WI 53597**

AUTOMATIC WITHDRAWAL AUTHORIZATION

Name: _____ Lot # _____

Check One:

- Establish an automatic withdrawal account
 Change existing automatic withdrawal account
 Cancel automatic withdrawal account

I hereby authorize The MeadowBrook Homeowners Association to withdraw payments for dues from the checking, savings, or money market account designated below. I understand that there is an approximate two week processing period before my payment will be automatically withdrawn from my account. Payments will be withdrawn on the day designated below for that quarters dues and/or services.

I agree to notify the Treasurer of the MeadowBrook Homeowners Association of any changes in my bank account number or financial institution and upon the closing of the account listed below. A new automatic withdrawal authorization form must be completed immediately to ensure automatic withdrawal form the correct account.

This authority shall remain in effect until MB Association receives written notification from me of its termination and in such manner as to afford MBHA and all financial institutions involved a reasonable opportunity to act on it.

Bank Name: _____ Branch: _____

City: _____ State: _____ Zip: _____

Bank Phone #: _____ Name on Account: _____

Routing #: _____ Account #: _____

Account Type: Checking Savings Money Market

Withdrawals will be processed 30 days after the invoice date
First Qtr – Jan.31 Second Qtr – April 30 Third Qtr – July 31 Fourth Qtr Oct.31

- I authorize MeadowBrook Homeowners Association to withdraw the **total balance** due, including any additional charges that occurred over the previous month.

To ensure account number accuracy, we require that a **voided check or savings deposit ticket be attached**. We cannot accept checking deposit tickets. Automatic withdrawals will not be processed without the proper documents.

Signature: _____ Date: _____

Daytime Phone: _____ Evening Phone: _____